

MUNDARING PRIMARY SCHOOL P&C

General Meeting - 25th October 2021

Meeting Minutes

Attendees: Heather Shaw (Chair), Joy Hendrie, Coralie Gibson, Tom Bebe, Cherie Ward, Yvonne Chow, Claudia Peet, Brodie Bergin, Dan Ferguson

Apologies: Stephanie Curtis, Paul Larkin, Ashleigh Flynn

Notes	Due date
<p>1. Confirmation of previous Minutes</p> <ul style="list-style-type: none">- Motion passed to approve minutes of the general meeting on 2nd August 2021	
<p>Correspondence</p> <p>Out</p> <ul style="list-style-type: none">- Nil <p>In</p> <ul style="list-style-type: none">- Email from Miss Lorantis requesting Heather present the \$50 dux sponsored by P&C	
<p>Reports</p> <p><u>President</u></p> <ul style="list-style-type: none">- Heather is drafting questions for a new P&C survey that will be used to support future actions, including to increase participation in the P&C- Members are encouraged to send questions to Heather for inclusion in an updated survey for discussion at the next meeting- A P&C newsletter is proposed to promote Cinema under Starlight and upcoming school carols night. It can also note uniform shop opening on Nov 26 and Dec 3 for kindy orientation. The open day for uniform shop during Xmas school holidays is TBC.- The kindy orientation pack will include the newsletter and usual details for accessing Facebook, Quickcliq and UpdatEd.	

Notes	Due date
<p>Action: Develop a P&C Newsletter by the last week of November</p> <ul style="list-style-type: none"> - The P&C Honour board will be lifted down from storage in the library. The undercover area may be a good place to hang it or a new board could be made for a certain place. - <i>Correction to minutes of last meeting (August 2021).</i> It was noted that Mt Helena high school did not use Permapleat as stated. - Heather will address assembly on December 3. If there are any key messages for Heather on behalf of the P&C let her know. - After meeting with Mundaring Shire it was decided that Harry Risborough is the best available option for holding Cinemas under Starlight. There is lighting, parking, facilities. Expecting 3-400 attendees - Shire will donate \$400 to the P&C for the goods we need to run the fundraising. The Shire will pay the bills for all vendors. - P&C to choose the movie. Options including SpaceJam, Lion King and Dolittle. A poll on the Facebook page could be used for input on the movie choice and to help advertise the night. - Lotterywest might also provide funding, which could be used for pre-movie entertainment. Ideas to attract people to the event early include sausage sizzle, face painting, bubbles, colouring competition, lawn games, tug of war, bouncy castle. - During the movie P&C could sell popcorn, lollies, ice cream, tea /coffee (external provider of coffee is preferred), cheese platter. It will be an alcohol-free event but Heather will talk to the local wineries and distillery if they want a tasting booth or donate bottles for a raffle. - A volunteer roster will be arranged. Will need a few people to run the sausage sizzle, canteen etc. <p><u>Treasurer</u></p> <ul style="list-style-type: none"> - Report tabled for period 1 September 2021 to 18 October 2021 - Total cash at bank is \$59,783. - Account balances are healthy although there are high upcoming invoices including for uniform shop re-stocking for next year - The general account is currently holding the \$10,000 school commitment for playground upgrades. The payment will be made in November for the works commencing during summer holidays. 	

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<p data-bbox="196 215 1174 297">Motion passed with all in favour to roll over P&C money in the term deposit for another 7 months</p> <p data-bbox="196 315 416 349"><u>Communications</u></p> <ul data-bbox="244 367 1150 555" style="list-style-type: none"> - A newsflash message was sent to parents about the revised price lists for uniform shop and canteen. No feedback was received - Communications about the remaining events for the year are on Facebook otherwise no further comms are planned for this year <p data-bbox="196 573 309 607"><u>Auxiliary</u></p> <ul data-bbox="244 624 1062 707" style="list-style-type: none"> - Disco made approx \$1800. - Carols by candlelight will be the last fundraiser for the year. <p data-bbox="196 725 309 759"><u>Canteen</u></p> <ul data-bbox="244 790 1134 1081" style="list-style-type: none"> - Lunches will be provided from the canteen for the interschool carnival - Roof repairs impacted the first Tuesday back for the canteen because food couldn't be sold over the counter - There is plenty of stock and volunteer lists look okay for the next couple of weeks although some parents have been unwell. <p data-bbox="196 1113 316 1146"><u>Uniforms</u></p> <ul data-bbox="244 1178 1158 1570" style="list-style-type: none"> - Big order of polo shirts was submitted that should be enough through to the open day before school starts next year - LW Reid recently increased their prices which is unfortunate given we just reviewed our price lists. We may need to review our price lists again next year. - Permapleat is getting back to us with a quote to produce and sell the Mundaring PS school uniform. P&C will review the costs and benefits of outsourcing the sale of school uniform. <p data-bbox="196 1601 309 1635"><u>Principal</u></p> <ul data-bbox="244 1666 1142 2063" style="list-style-type: none"> - Report tabled - Adventure playground going ahead with option 2 proceeding that includes patching the soft fall. - Undercover area with new ceiling has been completed - Grant submitted for upgrade of the Science room. Science will be provided with specialist support next year instead of the art program, which will be integrated back into classes - A new phonics-based literacy program for PP – Yr 2 will be made 	

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<p>available from next year. Staff (including specialist needs EA) will be trained next year for professional development to deliver the 'Sounds Write' course.</p> <ul style="list-style-type: none"> - Swimming starts later in the term with an 8-day cycle 	
<p><i>2. General business</i></p> <ul style="list-style-type: none"> - Next P&C general meeting is scheduled for week 8 of term four. Monday November 29. 	
<p>Meeting closed: 9:04 p.m.</p>	