

# Mundaring P&C general meeting minutes (May 3 2021)MUNDARING PRIMARY SCHOOL P&C

## General Meeting - 29<sup>th</sup> November 2021

### Meeting Minutes

**Attendees:** Heather Shaw (Chair), Paul Larkin, Coralie Gibson, Cherie Ward, Yvonne Chow, Claudia Peet, Brodie Bergin, Dan Ferguson, Ashleigh Flynn, Beccy Heath, Hayley Laing

**Apologies:** Stephanie Curtis

Notes	Due date
<p><b>1. Confirmation of previous Minutes</b></p> <ul style="list-style-type: none"> <li>- Motion passed to approve minutes of the general meeting on October 25, 2021</li> </ul>	
<p><b>Correspondence</b></p> <p>Out</p> <ul style="list-style-type: none"> <li>- Nil</li> </ul> <p>In</p> <ul style="list-style-type: none"> <li>- WACSSO newsletter</li> </ul>	
<p><b>Reports</b></p> <p><b><u>President</u></b></p> <ul style="list-style-type: none"> <li>- P&amp;C presentation was given at kindy orientation day in November, which was well attended.</li> <li>- P&amp;C flyer is updated. Previous P&amp;C minutes and 2022 meeting dates need updating on the school website.</li> <li>- SpaceJam was voted the top preference in Facebook poll for Cinema Under Starlight.</li> <li>- Lotterywest funding was approved for the Shire to provide entertainment before the movie starts. Shire suggest face painting, bouncy castles, bubbles though further suggestions welcome.</li> <li>- Jonelle Lorantas will likely run a year 6 fundraiser at the cinema</li> <li>- A call out for volunteers will be made to run sausage sizzle and the shops. Heather to raise this request at the next assembly.</li> </ul>	

Notes	Due date
<ul style="list-style-type: none"><li>- <b>Motion passed</b> with all in favour of a \$1000 budget for the Cinemas under Starlight night.</li><li>- A prize for alcohol has been offered for the raffle. All agreed this was okay but there should be no alcohol sold at the event.</li><li>- Draft Mundaring PS P&amp;C Survey 2021 tabled for feedback</li><li>- Additional question is proposed to ask parents about how fundraising should be spent on.</li><li>- Resurfacing cricket nets and basketball courts is one idea raised.</li></ul> <p><b>Action:</b> Results of the survey to be reviewed at the next meeting and feedback provided to parents</p>	<b>Feb 2022</b>
<p><u><b>Treasurer</b></u></p> <ul style="list-style-type: none"><li>- Total cash at bank on 29 November 2021 is \$53,653</li><li>- \$25,000 in term deposit to June 2022</li><li>- Payment pending of \$10,000 funding commitment to the school for playground refurbishment.</li></ul>	
<p><u><b>Auxiliary</b></u></p> <ul style="list-style-type: none"><li>- Carols by Candlelight is on Wednesday December 8</li><li>- Awesome arvo is Friday March 4 (week five of term 1 2022)</li><li>- <b>Motion</b> to approve a budget of \$2000 for the Aweosme Arvo was passed with all in favour</li></ul> <p><b>Action:</b> 2022 P&amp;C Fundraising plan to be provided to school before the end of term 4 for coordinating with Year 6 fundraising</p>	<b>Dec 2021</b>
<p><u><b>Canteen</b></u></p> <ul style="list-style-type: none"><li>- Sales during November were good and exceeded October</li><li>- Purchase of a new printer is needed for the canteen to improve labelling. If P&amp;C purchases a small laser printer, toner can be shared with the school.</li></ul> <p><b>Action:</b> Paul to arrange purchase of a new laser printer for the canteen</p> <ul style="list-style-type: none"><li>- A new sandwich press will also be purchased.</li><li>- No QuickCliq orders will be available for recess during two weeks of swimming lessons (over the counter payment only). Lunch will proceed as normal.</li><li>- Last day of school canteen will be Tuesday December 14.</li></ul>	

Notes	Due date
<p><b><u>Uniforms</u></b></p> <ul style="list-style-type: none"> <li>- Good uniform sales made at kindy orientation</li> <li>- A discrepancy between sales receipts and money transferred to the bank account is being addressed.</li> <li>- Next open day is Friday December 3 after assembly.</li> <li>- Friday 28 January is the open day before school starts in 2022 – volunteers will be called for on that day.</li> <li>- Review of uniform prices via Permapleat found they are similar to our current uniform shop prices.</li> <li>- The advantage of closing our shop and going with Permapleat is to remove the onerous task of unpaid uniform shop coordinator</li> <li>- Risks are that we lose control of the price and must accept their changes. Questions to resolve inclfd whether they have a reliable supply, if they can attend the school for a shop open day and whether they can supply clothes for kids to try on at school.</li> </ul> <p><b>Action</b> – P&amp;C Uniform Shop Coordinator and President meet with Permapleat to discuss the questions and risks identified</p> <p><b><u>Principal</u></b></p> <ul style="list-style-type: none"> <li>- Report tabled</li> <li>- School improvement program this year included new ramps and pathways and refurbishment of undercover area roof and insulation.</li> <li>- The new junior playground upgrades are delayed and will now be completed during Christmas holidays.</li> <li>- There is a change in the cost to \$17,650 from \$30,000 due to complications with the softfall installation that meant scope of the project has been reduced.</li> <li>- The remainder of the funds will be put in a playground equipment reserve fund and further enhancements will be investigated when the current job is finished.</li> <li>- Preliminary 2021 NAPLAN data indicates the tested students have tested at, or above the average level.</li> <li>- Year 5 data shows excellent improvement of that cohort since they were last tested in 2019.</li> <li>- A more complete review of the data will be undertaken and</li> </ul>	<p><b>Feb 2022</b></p>

Notes	Due date
<p>published in the 2021 School Report.</p> <ul style="list-style-type: none"> <li>- Current anticipated enrolments in 2022 is 320</li> <li>- School has received a science grant which will support the new Science specialist teaching area.</li> <li>- COVID-19 mandate may affect staff reductions</li> <li>- Parent volunteers do not need to be double vaccinated to be on the school site but do need to be double vaccinated to work in the canteen or volunteer at the school.</li> <li>- Paul is retiring after 40 years as a principal and 10 years at Mundaring PS.</li> <li>- Paul was thanked for his outstanding service and congratulated on his retirement. A morning tea is being held</li> </ul>	
<p><b><i>2. General business</i></b></p> <ul style="list-style-type: none"> <li>- Next P&amp;C general meeting is scheduled for week 3 of term one.</li> </ul>	
<p>Meeting closed: 9:15 p.m.</p>	