

# MUNDARING PRIMARY SCHOOL P&C

## General Meeting 7th September 2020

### Meeting Minutes

**Attendees:** Claudia Peet, Ashleigh Flynn, Merrilee Caravelli, Cherie Ward, Yvonne Chow, Paul Larkin, Brodie Bergin, Stephanie Curtis, Heather Shaw, Zoe Neil, Dan Ferguson

**Apologies:** Erandi Parish, Coralie Gibson

Notes	Due date
<p><b>1. Confirmation of previous Minutes</b></p> <ul style="list-style-type: none"><li>- Motion passed to approve minutes of the previous meeting on August 3.</li></ul>	
<p><b>Correspondence</b></p> <p>Out</p> <ul style="list-style-type: none"><li>- Nil</li></ul> <p>In</p> <ul style="list-style-type: none"><li>- 2020 Fundraising Directory Planner</li><li>- Advertising pamphlets – P&amp;C uniforms</li><li>- WACSSO Disability survey 2020 Review of the Disability Standards for Education</li></ul>	
<p><b>2. Reports:</b></p> <p><b><u>Treasurer</u></b></p> <ul style="list-style-type: none"><li>- Report tabled for period 1 August 2020 to 31 August 2020</li><li>- Total cash at bank at 31<sup>st</sup> August 2020 is \$35,535</li><li>- \$1711 made from school disco on 14/8/2020</li><li>- Canteen hasn't returned to breaking even and two salaries will be paid during handover to the new manager.</li><li>- Tuesdays continue to be slower in the canteen but improving recently.</li><li>- Uniform shop sales have continued as normal.</li></ul> <p><b><u>Auxiliary</u></b></p> <ul style="list-style-type: none"><li>- 18 tables have been purchased for Bogan bingo to date</li></ul>	

Notes	Due date
<ul style="list-style-type: none"> <li>- Event will be held on the basketball court which has a capacity of 300 rather than the Bendigo room with a Covid capacity of 100.</li> <li>- Alcohol, cool drinks, water and bags of chips have been purchased at a reduced price.</li> <li>- A good number of generous donations have been received including a bike, eskies and gift vouchers for prizes.</li> <li>- Father's Day stall and disco were successful fundraising events in August-Sept.</li> </ul> <p><b><u>Canteen</u></b></p> <ul style="list-style-type: none"> <li>- Cherie Ward will take over from Zoe as canteen manager in term 4</li> <li>- Zoe was thanked for her excellent service as canteen manager since November 2018.</li> <li>- Food orders are now being received for athletics carnival. There are 6 volunteers but would like more, even if for short stints</li> <li>- Stoneville fresh are donating fruit. Coles and Woolworths have given \$50 vouchers each to help buy drinks.</li> <li>- Gluten free bread has been purchased and frozen for sale.</li> <li>- Tuesday's have been slow but improving.</li> </ul> <p><b><u>Uniforms</u></b></p> <ul style="list-style-type: none"> <li>- Suggestion to have Kulbardi, Marloo and Quenda on the faction shirts with a logo.</li> </ul> <p><b>Action:</b> Uniform manager to check the cost of logos on faction shirts and report back to next P&amp;C meeting</p> <ul style="list-style-type: none"> <li>- A question was received if there is a warranty on school bags. This will depend if its general wear and tear or a fault. Claudia can contact the supplier if the parent wants to request its return.</li> </ul> <p><b><u>Principal</u></b></p> <ul style="list-style-type: none"> <li>- Report tabled</li> <li>- Athletics carnival will be held this week and Edu-dance concert in two weeks.</li> <li>- The Updat-ed app is functioning better and now shows upcoming events and has a new student absence notification system,</li> <li>- E-news link is getting well used and about a dozen absence notifications are received each day from parents using the app.</li> </ul>	

Notes	Due date
<ul style="list-style-type: none"> <li>- Bushfire management plan has been updated and will go online tomorrow.</li> <li>- A multi-sensory room in O'Connor Block is being established for children with autism and individualized support plans.</li> <li>- P&amp;C Contribution of \$4000 will help develop the room</li> <li>- The room is being fitted out with specific equipment including furniture, music and lighting.</li> <li>- About one third of the students are identified as at risk of mental health issues and learning difficulties. It's challenging to support these needs without extra funding.</li> <li>- Kindy enrolments are quite slow. If this continues it could mean a reduction in the number of classes and staff.</li> <li>- Call for parent input to class structure will occur early in Term 4.</li> <li>- Student use of social media has again been raised. Paul is open to suggestions for how the school and P&amp;C can support parents to better address cyber safety and appropriate use of information technology.</li> <li>- Training nights held in the past to support parents were poorly attended.</li> </ul>	
<p><b><i>3. General business</i></b></p> <ul style="list-style-type: none"> <li>- Next meeting is week 3 of term 4 (October 26 2020).</li> <li>- Need a relief uniform shop manager from Oct 11 to 25</li> </ul>	
Meeting Closed: 8:31 p.m.	