

MUNDARING PRIMARY SCHOOL P&C

General Meeting 30th November 2020

Meeting Minutes

Attendees: Claudia Peet, Cherie Ward, Yvonne Chow, Paul Larkin, Brodie Bergin, Heather Shaw, Dan Ferguson, Coralie Gibson, Ann Henderickx, Stephanie Curtis, Erandi Parish, Cilla Wilson

Apologies: Ashleigh Flynn

Notes	Due date
<p>1. Confirmation of previous Minutes</p> <ul style="list-style-type: none">- Incorrect statement in previous minutes that the canteen has returned to making a profit after being impacted Covid-19.- Correction to auxiliary report that the grad committee (not school council) will fundraise at State election polling day in March 2021.- Motion passed to approve corrected minutes of the previous general meeting on October 26, 2020.	
<p>Correspondence</p> <p>Out</p> <ul style="list-style-type: none">- Nil <p>In</p> <ul style="list-style-type: none">- Australian Fundraising Specialists- WA Council State School Organisations P&C Voice- Jonathon Cunningham (Communications and Research Officer, WACSSO) – 2020 P&C Contributions Survey- Liam Staltari – Liberal Candidate for Kalamunda	
<p>2. Reports:</p> <p><u>President</u></p> <ul style="list-style-type: none">- Thank you to parents and teachers for their contributions for the year, particularly when the Covid-19 pandemic caused significant changes to schooling and P&C activities.	

Notes	Due date
<p><u>Treasurer</u></p> <ul style="list-style-type: none"> - Report tabled for period 20 October 2020 to 30 November 2020 - Total cash at bank is \$31,295. Balance of general account is now \$12,360 after paying \$15,000 commitment to the school for digital devices, new teaching resources and a contribution for the new multisensory room. - Cash in the canteen account is low but the team led by new manager Cherie Ward is working hard to return to breaking-even by the end of the year. - Parents are reminded to keep supporting the canteen where possible. <p><u>Auxiliary</u></p> <p>Motion passed to approve a budget of \$2000 for Awesome Arvo in week 5 of 2021 (Friday, March 5).</p> <ul style="list-style-type: none"> - The budget is mainly to pay for bouncy castles and food. We will have a cake stall at the Awesome Arvo to fundraise. - Approximately \$11,130 was made from fundraising activities in 2020, which was an outstanding effort given the impacts of Covid-19 on holding events. - Will check availability for possible Bunnings sausage sizzle around early September 2021 otherwise the schedule will comprise the usual activities. - A fun-run is being considered instead of Colour Run, because the level of sponsorship needed to raise good money appears too onerous on parents and the school community. - New P&C fundraising schedule will go to school council in the first few weeks of term 1 2021. <p>(Note: LED candles were purchased for the Carols by Candlelight at a cost of \$627 in November 2020, but the school cancelled the event in December)</p> <p><u>Canteen</u></p> <ul style="list-style-type: none"> - Stock is being reduced heading to the end of year to save money on perishable food items. - Canteen suppliers have commented that food items on our menu look relatively cheap. A review of prices will be undertaken 	

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<p>including looking at other school menus.</p> <ul style="list-style-type: none"> - Other cost saving measures such as buying suitable bulk items is being assessed. - Running stock right down will mean some items won't be available so will be removed from QuickCliq as fast as possible. <p><u>Uniforms</u></p> <ul style="list-style-type: none"> - Brodie Bergin has now taken on the role of uniform shop manager - Stock numbers are being matched with what is on QuickCliq. - The uniform shop will be open for kindy orientation on Wednesday December 2. - Uniform shop open day is on Friday January 29, 2021 from 9 am to 12 midday. - Card facilities will be available from Bendigo Bank - There is a shortage of some items such as green zip jackets (sizes 4 and 6 only) - Discontinued items decided at the previous meeting will continue to be run down. <p><u>Principal</u></p> <ul style="list-style-type: none"> - Report tabled - 13 new children have enrolled for next year which is a good result for retaining the current class structure and not reducing staff. - Concerns raised about year 5 being split across 4 different classes. - Our long-term gardener Naida Jones has now retired. - Lan Kong (LOTE) Indonesian teacher is also retiring at the end of term. - In 2021 we will be switching LOTE to Japanese as this is offered at Eastern Hills SHS, which we are a feeder school for. - Japanese classes will also be extended to years 1 and 2 - Mr Tinniswood will be teaching both LOTE (Japanese) and physical education as specialist programs next year. - The carpet and dado has been installed in the new sensory rooms (Snoezelen room). Lighting, aromatherapy and sound system are scheduled to go in. P&C will be presented with the receipts next year. - The sensory room will be officially launched it the first week back 	

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next year.	
<p>3. General business</p> <ul style="list-style-type: none"> - Claudia and Ashleigh met with Matthew Hughes and other hills P&C's at a morning tea at Parliament House. - Parkerville Primary asked if they can see our undercover area as they want to do similar work. - Next meeting is first Monday, week 3 of term 1 (February 15, 2021). 	
Meeting Closed: 8:50 p.m.	