



Canteen Manager – Advertised Vacancy

The Mundaring Primary P&C require a Canteen Manager for its school canteen. This is an important role to provide a canteen service to students, staff and parents at the school.

If you are a team leader, have great organisation and management skills and a willingness to provide excellent service to the school community and its students then we'd like to hear from you.

The school canteen is managed by the P&C with a canteen subcommittee. The manager will have the following selection criteria:

- A high level of networking skills to communicate with valued volunteers
- Demonstrated cash management and financial skills
- Knowledge and experience of food handling and food preparation
- The willingness to undergo training as required
- Have valid Working with Children Check documents

This is currently a two day a week position (Tues and Fri).

If you would like a copy of the **full job description**, please email P&C President, Claudia Peet on mundaringpc@gmail.com.

An application package which includes the job description and how to apply can also be obtained via the school website.

If you would like to apply for this position, please provide a covering letter addressing the selection criteria and a copy of your resume to the P&C President C/- Mundaring Primary School by either email mundaringpc@gmail.com or submit to the front office.

Please note that this position is currently being vacated and is being advertised within the School Parent community.

Applications for this position close at 3pm on Friday 28th August 2020.