

**MUNDARING PRIMARY SCHOOL P&C**  
**General Meeting Agenda**  
**Monday 8th of May 2023 at 7:30 pm**  
**Mundaring Primary School Library & via Webex Link**

<b>Welcome</b>	
<b>Attendance</b>	Coralie Gibson, Yvonne Chow, Becky Heath, Brodie Bergin, Cherie Ward, Hayley Laing, Katrina Holley , Kevin Hogg, Heather Shaw, Kirrilee Bebe, Laura Beacroft, Sacha Fisher
<b>Apologies</b>	
<b>Confirmation of Previous Minutes</b>	<i>Motion to accept previous meeting minutes.</i> <i>Proposed by: Brodie Bergin</i> <i>Seconded by: Cherie Ward</i>
<b>Correspondence</b>	In: Out:
<b>President's Report</b>	President's report to be tabled.  Approached Bendigo bank to see if they could assist in making a novelty cheque. Bendigo Bank can provide a reusable one at no cost to us.  <i>Motion to accept President's report:</i> <i>Proposed by: Laura Beacroft</i> <i>Seconded by: Brodie Bergin</i>
<b>Treasurer's Report</b>	Treasurer's report to be tabled.  Bendigo bank automatically renewed the term deposit for 9 months from March. The Colour Run bill has been paid. Canteen is remaining steady, breaking even. Uniform shop is also tracking along nicely. The profit from both Uniform Shop and Canteen can be transferred into savings  <i>Motion to accept Treasurer's report.</i> <i>Proposed by: Hayley Laing</i> <i>Seconded by: Cherie Ward</i>
<b>Sub-committee Reports:</b>	Reports to be tabled.
- Communications	Bec is happy to donate wood. Wood to be collected this weekend. The Naked Butcher will not be donating a meat platter. Kings 4wd Canningvale are donating \$100 for Fathers day, Midvale Barbers on Farrell rd will also be donating to the fathers day raffle.
- Fundraising	Easter Raffle online sales went well \$1585 compared to \$1325 in 2022. Expenses for raffles need to be streamlined instead of reimbursing for the expenses laid out. Motion proposed to create an electronic record for money owed to people and then have the original copy of the receipt handed to Yvonne.  Motion proposed to allocate \$1500 to the Fathers Day Stall. Proposed by: Rhiannon Osborne Seconded by Becky Heath

	The wood raffle currently doesn't require a permit however if we add on another prize such as the Kings gift voucher then we would need to apply for a permit which would have an associated cost. Tickets to be sold for \$3. The square will be able to be used which may increase sales.
- Canteen	Looking at a new supplier who offers healthy foods and frozen muffins and lactose intolerant milks.
- Uniform Shop	Thank you to Becky Heath and Laura Bishop for helping over the past two weeks. Size 8 shirts are out of stock with the supplier.
<b>Acceptance of all reports</b>	<i>Motion to accept subcommittee reports: Proposed by: Laura Beacroft Seconded by: Rhiannon Osborne</i>
<b>Principal's Report</b>	<p>Principal's report to be tabled.</p> <p>Two new staff members have arrived this term and are settling in well. School council is having a change over with 3 new members Adam Hopkins, Becky Heath and Ana Cattell as well as new staff members to be nominated. We have applied to become an independent school. This will give greater control over staffing.</p> <p>Public school review is scheduled for week 2 term 3. This will involve some minimal support from the P&amp;C.</p> <p><i>Motion to accept Principal's report. Proposed by: Katrina Holley Seconded by: Cherie Ward</i></p>
<b>General Business:</b>	<ol style="list-style-type: none"> <li>1. Motion to allocate \$1500 for Fathers Day Raffle. Completed above.</li> <li>2. Motion to allocate \$50 for the set up costs for the Wood Raffle. Proposed by Rhiannon Osborne Seconded by: Becky Heath</li> <li>3. Further discussion regarding the allocation of funds for Decodable Readers voted for in 2022. The decodables will be generated for the early years and hopefully a reading club will be generated from this program.</li> <li>4. Further discussion regarding the allocation of funds to the year 6 camp. Report tabled as attached. Annually we could say that the income from the wood raffle to be allocated to the year 6 camp and excursions/incursions. To be discussed further at the next meeting.</li> <li>5. Motion to send out a survey to all parents regarding increasing the number of days that the canteen is open. The canteen was formally opened on three days however it was not financially viable which is why it was reduced to two days. There is also the potential to have trouble getting volunteers. We need to gauge how many families regularly do multiple days. There is the potential to do a theme day on a monthly basis. To be discussed further at the next meeting.</li> <li>6. Grant applications for Bendigo Bank due 14th May</li> </ol>

	<p>The question was raised as to why the Department of Education was not funding the new basketball courts. The school budget is a lump sum and they have to spend 94%, staffing equates to 91% so would have to save up over many years. Given the basketball courts aren't broken they won't pay for them. The department can be contacted to see in what timeline they would consider replacing them however it's likely to be many many years.</p> <p>Given Bendigo Bank would view the work as capital works and the scope of the grant perhaps it is not the best grant to apply for in regards to this specific grant/specific courts.</p> <p>Shire of Mundaring grant may be better suited however it is only up to \$2000 however it is certainly a helpful contribution. It is good for the community seeing as the courts are open to the public and used by the netball teams when they're up to scratch.</p> <p>Applications could also be made to Matthew Hughes, our local member to find assistance in upgrading.</p> <p>Motion to apply for the Mundaring Community Grant  <i>Proposed by:</i> Laura Beacroft  <i>Motion seconded:</i> by Becky Heath</p> <p>6) Spelling Bee went straight to interschool. It would be nice to have a preliminary event where kids who want to partake will compete in a school spelling bee prior to the interschool event.</p>
Meeting Close	