

MUNDARING PRIMARY SCHOOL P&C ASSN INC
General Meeting - 17th October 2022
 Meeting Minutes

Attendees: Heather Shaw, Yvonne Chow, Coralie Gibson, Catrina, Cherie Ward , Kevin Hogg, Becky Heath, Hayley Laing, Taylor Benon, Melissa Hart, Rob Davis, Kali Delich, Simon Marriette, Brodie Bergin, Laura Beacroft

Apologies: Rhiannon Osborne

Meeting start: 7.30 pm

Notes	Due date
1. Welcome from the President	
2. Confirmation of previous Minutes <ul style="list-style-type: none"> - Motion to approve the minutes from the previous general meeting on September 5th. Motion carried. 	
3. Correspondence <ul style="list-style-type: none"> - Updated price list from Peters for canteen. 	
4. Reports: President <ul style="list-style-type: none"> ● Executive meeting required to make headway on the gap analysis report. ● Drop box is missing quite a few reports and requires updating. ● AGM financial reports need to be added to the minutes as well as GM minutes. ● 2023 Forward planning: <ul style="list-style-type: none"> ○ Inglewood Primary School P&C Strategic Planning report tabled. ○ Report has great ideas such as yearly budget and table of how the P&C is supporting the school and promoting the community priorities, appendix regarding subcommittees and how to be involved. ○ What are the main things that this P&C should be achieving? ○ Wish list for the long term ○ Coming together with a solid plan to spend P&C funds, community engagement possibly via Facebook Poll to come up with ideas. ○ Core values; community, honesty/transparency, enjoyment, student centred, teamwork, inclusive, supporting development and progress. 	-

Notes	Due date
<ul style="list-style-type: none"> ○ Mission Statement: current statement lacks specific direction. ○ Plan is to create a MPS P&C Strategic plan by 2023 AGM ○ Subcommittees to discuss their vision to add to the strategic plan <p>Treasurer</p> <ul style="list-style-type: none"> ● Report tabled, \$59000 currently total cash in the bank. ● School Disco Ticket sales- \$2330, \$1334.80 canteen total costs \$640 (\$400 given? Follow up with Rhiannon to discuss other funds) \$3024.80 in profit. (Last year \$1800) ● All Fathers day money now banked ● Canteen and uniform shop both travelling along nicely <p>Communications</p> <ul style="list-style-type: none"> ● Coffee truck now organised for the world teachers day for parents and MP Matthew <p>Auxiliary</p> <ul style="list-style-type: none"> ● School Disco went well, good community involvement with a lot of cake donations. Total cash sales was for 16 tickets. ● Extra juicebox where required as they had not been accounted for cash sales so had to buy more on the night. ● Layout of the disco was a lot more functional than in the past. ● Possibility to use Square, Becky to investigate further and present at next GM <p>Canteen</p> <ul style="list-style-type: none"> ● Mundaring shire report tabled. The only “red cross”relates to cleanliness of premises, fitting,equipment. Cherie feels that this is specifically related to the strip and seal that occurs annually and when it does the remaining chemicals are splashed onto the walls creating stains and making it look unclean. The floor of the canteen in general could use redoing. ● Price review of all food items required to bring in at start of 2023. ● Very difficult to get parent volunteers at the moment. Currently reducing the amount of fresh food to make do with reduced help. ● Quickclick to be updated to canteen@mpspc.org email. ● Motion to allocate \$170 to purchase new boxes that are used to take the food to the classroom for the beginning of 2023. ● Sign for above the canteen doors that tells students where to que for their food to be quoted on. <p>Uniforms</p>	

Notes	Due date
<ul style="list-style-type: none"> • All ordering for Jan open day done • Pop up change room bought for \$40 • Eftpos machine requested for the Kindy introduction session on the 2nd of December (unconfirmed date), possibly be using the Square • New hats tabled, reversible for the sports carnival and lessons. Change of uniform to be approved by school council. • New tights sample tabled. Unit cost is \$25 not including shipping. Hold off until next year as the weather cools. To be put to the school council to approve. • Old style second hand school uniforms sold at the uniform shop to be slowly phased outs as new style shirts begin to come through. <p>Principal</p> <ul style="list-style-type: none"> - Please see attached notes. 	
<p>5. General business</p> <p>Motion to allocate funds to wish list items, motion seconded. Funds allocated:</p> <ul style="list-style-type: none"> • \$4000 for iPads • \$3000 for Decodable Readers • \$3000 for Interschool Sports Uniforms 	
<p>The next general meeting is week 7 the 21st of November.</p> <p>Date of next AGM is Monday 21st March 2023 (week 8 term 1)</p> <p>Actions: Investigate square Executive meeting for gap analysis Quote for canteen sign</p>	-
Meeting Closed: 10.00	