

MUNDARING PRIMARY SCHOOL P&C ASSN INC
General Meeting - 5th September 2022
Meeting Minutes

Attendees: Heather Shaw, Kevin Hogg, Becky Heath, Cherie Ward, Yvonne Chow, Brodie Bergin, Hayley Laing, Jonelle Lorantas, Cody Osborne, Melissa Hart, Erin O’Hora

Apologies: Kali Delich , Rhiannon Osborne, Laura Beacroft

Meeting start: 7:32

Notes	Due date
1. Welcome from the President	
2. Confirmation of previous Minutes <ul style="list-style-type: none"> - Confirmation of previous minutes- Heather has some corrections to send through to Laura. - Passed by Heather & Becky 	
3. Correspondence <ul style="list-style-type: none"> - EMAIL IN: Coogee P&C emailed- WA P&C Facebook group, Heather joined 2 groups in relation to this, thinks it could be helpful - Letter IN: Bus charter service- Gidge Bus 	
4. Reports: <u>President</u> <p>Gap Analysis spreadsheet, office bearers please have a look and see if there's anything you can fill out. May take time but will be helpful for subsequent years.</p> <p>Busy rest of term- sports carnival, disco, WACSSO conference this weekend. Next term we need to start looking at a strategic plan for the P&C to begin in 2023.</p> <u>Treasurer</u> <p>Shared report. Have paid for workers comp, canteen and uniform shop insurance. Yvonne asked Kevin for a wish list, which he identified the iPads (~\$3000-\$5000) as something to contribute to and interschool sports uniforms (cross country/ athletics/ cricket as e.g.~\$30 shirt). There are some older ones but they are no longer suitable. More decodable readers in Early Years would also be helpful.</p> <p>Long term- court resurfacing and playground replacement.</p> <p>Create a motion for the next meeting \$4000 for iPads, \$3000 for</p>	<p>-</p> <p>ASAP</p>

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<p>sports uniforms, \$3000 for decodables. Kevin is going to get some design ideas to present at the next meeting.</p> <p><u>Secretary</u></p> <p>Laura has started setting up the email addresses for each of the executive roles but it's needing to be verified so she's still waiting to hear back.</p> <p><u>Communications</u></p> <p>Hayley spoke about trying to be a bit more active in the Facebook group, people seemed to think this was positive.</p> <p>Hayley suggested a local MP (Mathew Hughes) host a coffee morning at the school as a mingle with parents/ teachers/ community and local member. He has confirmed he liked the idea and Hayley would approach him with the date Friday 25th October morning as a suggestion.</p> <p><u>Fundraising</u></p> <p>Fathers Day Stall went well, especially with the stall being back in camp Australia. We need to make a note for next year that ECE should be allocated early time slot, to avoid disruption on their playtime. Total takings \$1995 Total profit \$1256 Bringing our Total fundraising to \$5700 for the year.</p> <p>School Disco planning well underway with a current Total on 75 tickets brought Call out for more helpers to set up and donations of cakes will go out this week with reminder communication. Disco tickets will not be physical but a list on the door. Jonelle has volunteered for door and will chase up fairy lights to put up for the disco. Melissa said parent help so far is looking good. DJ is booked.</p> <p><u>Canteen</u></p> <ul style="list-style-type: none"> • Lots of price rises, need to revise the menus • Sports carnival- lunches handed to teachers in year groups rather than factions. Gas bottle for BBQ- need to chase up (Kevin will check Wed). Fresh or frozen buns? ~170 sausages ordered, no onions offered. A few helpers have offered for BBQ and parents to sell drinks at stall. Cherie needs to get more juices too. We are going to get fresh buns, Rhiannon to chase up. Not going to chase Stoneville Fresh up for free fruit this year, not providing. • Parent helpers have been OK in the canteen. Next few weeks don't look great though. • Cherie asked for an extra \$300 for float/ fresh buns & juices. All attendees in agreeance. 	<p>21/10/22</p>

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<p><u>Uniforms</u></p> <ul style="list-style-type: none"> • Slow term sales wise, but extra help has been excellent. Laura doing Quickcliq and Becky opening shop on Wednesday when Brodie working. • Brodie will do a big order shortly, enough in the account. Becky is going to learn how to order. • Brodie motioned for a pop-up change room tent. \$110 requested. All attendees in agreeance. • Microfibre skirts currently ordered from another supplier, Brodie brought in some samples from LWR however none were suitable. Will continue to order as current. • Becky said in 2nd hand uniform buckets there are non-uniform items (plain t shirts). Uniform shop to sell uniform items rather than those purchased elsewhere. Agreed unanimously Becky is going to go through tubs and take out these shirts and donate to op shop. <p><u>Principal</u></p> <ul style="list-style-type: none"> - Please see attached notes. 	
<p>5. General business</p> <ul style="list-style-type: none"> - If sports carnival gets pushed out it goes into disco Friday - School will ensure student supervision of disco - Erin- asked for a Colour Run on behalf of her daughter (student councillor). P&C want time to organise it however, it probably won't happen this year. Mel said it's definitely on the radar, just not this year. Perhaps an alternative to Awesome Arvo? Need to start researching ASAP, book and get advertising out ASAP - Moving next P&C meeting from meeting from 24th Oct to 17th Oct. 	
<p>The next general meeting is Monday 17th October, week 2 term 4 .</p> <p>Date of next AGM is Monday 21st March 2023 (week 8 term 1)</p>	-

Notes	Due date
Meeting Closed: 9.25pm	