

MUNDARING PRIMARY SCHOOL P&C ASSN INC
General Meeting - 9th May 2022
Meeting Minutes

Attendees: Heather Shaw (Chair), Kevin Hogg, Coralie Gibson (online via teams), Cherie Ward, Yvonne Chow, Claudia Peet (online via teams), Brodie Bergin, Rhiannon Osbourne, Becky Heath, Melissa Hart, Kali Delich, Hayley Laing

Apologies: Ashleigh Flynn, Laura Beacroft

Meeting start 7:35pm.

Notes	Due date
1. Welcome from the President <ul style="list-style-type: none"> Members introductions, new principal, Kevin Hogg welcomed 	
2. Confirmation of previous Minutes <ul style="list-style-type: none"> Motion carried to approve the minutes from the previous general meeting on February 21, 2022. Yvonne requested Japanese incursion to be altered to \$1650 in previous minutes, cheque given to Kevin for school. 	
3. Correspondence <ul style="list-style-type: none"> Bouncy Castle company (usually used for Awesome Arvo) can do indoor castles. 	
4. Reports: President <ul style="list-style-type: none"> Cinema Under the Stars wasn't very successful due to people in isolation. Excess sausages, rolls, icecreams and drinks. Some will be sold through the canteen, and the rest for the election day sausage sizzle. Election day sausage sizzle at the school (21 May), just until sausage and bun supplies have run out. Will require volunteers. Rhiannon is going to approach James Garfield at Stoneville Fresh for a donation of onions. Jonelle Lorantas has updated the P&C page with current members WACSSO have said they are happy to provide training for P&C, possibly on a Tues, Weds or Thurs evening. Trialling 'hybrid' meeting tonight with the option of online & in person meeting. Worked well for all members. Treasurer <ul style="list-style-type: none"> Reports tabled Total cash at bank as of May 2nd 2022 for P&C is \$51 353 Yvonne requested that all receipts and invoices needed to be emailed as soon as possible. Motioned carried for the amounts of \$1383.99 and \$3392.91 to be moved back to general acc, all agreed. Motioned carried to pay WACSSO bill before June 30 to receive a 5% discount, all agreed. 	

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<p>Communications-</p> <ul style="list-style-type: none"> - Hayley asked Claudia to clarify role <ul style="list-style-type: none"> ● Maintaining P&C Facebook page ● External ads need to be OK'd by Admin ● Working alongside fundraising - Hayley to pin the canteen roster on the Facebook page for easier accessibility. <p>Auxilliary</p> <ul style="list-style-type: none"> - Easter raffle made \$1355.50, though some aspects need to be streamlined, such as drawing only the first 5 raffle winners rather than all. - Becky questioned having documented processes in place for running Mothers Day stall etc. Claudia/ Rhiannon stated these are in place but may need tweaking. - Mother's Day stall made ~\$1000 but total not official as yet due to late money coming in. - Discussed making raffle tickets \$1 so less to write out. - Online raffles are an option and may be utilized. Also paying for presents through QuickCliq could be an option. - Need to simplify process of peers buying same thing for parent stalls (mother's and father's day)- requires further discussion. - Fundraising subcommittee will be able to make some of these decisions rather than bringing to whole p&c. - All agreed to participate in Bendigo Bank raffle. Kevin will help set up a spreadsheet for ticket allocation. Rhiannon to speak to some sporting clubs to see when they are doing their tickets, P and C hoping to run earlier than others, but will be a specific time frame. - Wood raffle will be run in June, we will try and get it donated (Hayley and Kali to follow up). - School disco proposed date 26th August. Kevin suggested a set price for entry/ snack/ treat rather than selling excessive lollies, as was raised in p&c survey. - Rhiannon to see if we can be considered for the 'Local Matters' jars at Grill'd, she will follow up. <p>Canteen</p> <ul style="list-style-type: none"> - Struggling with some stock items currently due to supermarket supply chain issues and price increases. Some stock may need to increase in price. - Canteen back to normal with both QuickCliq and counter sales. - Motioned to purchase a George Foreman grill (\$59) and a Jaffle maker ~\$60, all agreed. <p>Uniforms</p> <ul style="list-style-type: none"> - See attached proposal from Heather, Brodie and Kevin's meeting with Perm-a-Pleat. Heather presented to p&c, which was discussed but no decision made at this stage as there 	

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<p>are pros and cons (see document). There are some concerns about secondhand uniforms, travel to Midland, prices. Requires further discussion.</p> <p>Principal</p> <ul style="list-style-type: none"> - See attached report from Kevin. - Parent teacher interviews were suggested by Becky, and Kevin stated that he wasn't sure what they would look like yet but they are definitely something being considered. - Footsteps Dance is part of the PE curriculum <p>5. Election of 2022 Auxillary Co-ordinator & Secretary</p> <ul style="list-style-type: none"> - Rhiannon nominated for Auxillary co-ordinator role and was voted in unanimously. - Fundraising committee Kali Delich, Melissa Hart, Vo Gilmour, Claire Murray, Nicole Davies, Maya Passmore & Tamara Firth - Secretary election will need to take place on Microsoft Teams as soon as possible due to two possible nominations however one was not in attendance. 	
<p>6. General business</p> <ul style="list-style-type: none"> - Rhiannon wants to discuss allocating funds next meeting, and Kevin is going to start thinking about the p&c wishlist from the school. He'd like it to be visible within the school. - Melissa suggested having parent representatives from each class to distribute information to parents. Something to consider. 	

Notes	Due date
<p>The next general meeting is week 3 of term 2 - Monday 13th June 2022 at 7.30 pm.</p> <p>Date of next AGM is Monday 21st March 2023 (week 8 term 1)</p>	
Meeting Closed: 10:30 p.m.	