

**MUNDARING PRIMARY SCHOOL P&C ASSN INC**  
**Extraordinary Meeting 24/05/2022 to elect a Secretary**  
**Meeting Minutes**

**Attendees:**

Heather Shaw, Brodie Bergin, Claudia Peet, Yvonne Chow, Becky Heath, Cherie Ward, Laura Beacroft, Hayley Laing, Kevin Hogg, Coralie Gibson, Rhiannon Osborne

**Apologies:**

**Online Meeting via Microsoft Teams start 7:30pm.**

Notes	Due date
<p><b>1. Meeting Run by President, Heather Shaw</b></p> <ul style="list-style-type: none"><li>- Only agenda item is election of a new secretary</li><li>- Presented description of role &amp; screen shared.</li><li>- Two nominations presented- Coralie Gibson &amp; Laura Beacroft, each introduced themselves.</li><li>- Heather reinforced that whoever didn't get the role would still be warmly welcomed within the P&amp;C.</li><li>- People emailed or messaged their votes to Heather during the Teams meeting.</li><li>- Laura Beacroft elected for role.</li><li>- Reminder: WACSSO Training 21<sup>st</sup> June at 6:30pm.</li><li>- Next Meeting 13<sup>th</sup> June 7:30pm at the school.</li></ul>	

**Meeting Close 7:47pm**